

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL**
Probation Administration, 175 West Fifth St., 4th Floor, Room 401 (TEAMS Meeting)
April 27, 2021

CHAIR: Tracy Reece (909) 387-5693

COORDINATOR: Mireya Macias, DDII (909) 387-7425

PRESENT: Jennifer Cannady, Melanie Carrion, Don English, Kimberly Epps, Mark Hubbard, Thomas Kamara, Mireya Macias, Dave McClave, Marisa Miley, Brittany Nail, Robert O’ Brine, Honorable Judge Annemarie Pace, Julie Peterson, Ana Marie Pierce, Pierre Myrlene, Claudia Walker, Cynthia Wallace-Guerrero, Scott Wyatt.

Absent: Amber Carpenter, Chris Catren, Matthew Erickson, Julie Francis-Hovis, Rebecca Irwin, John McMahon, Tracy Reece, Melissa Rodriguez, Henry Rosas, Jeany Zepeda

TOPIC	DISCUSSION	ACTION
I. Welcome & Introductions	Mireya Macias- Meeting called to order at 2:00 pm. Our newly appointed Chief, Tracy Reece, will not be present at the meeting.	Introductions by attendees.
II. Review and Approve Minutes	Motion to approve Minutes-(January 26, 2021 Meeting) Annual Plan 2021/2022.	1st Scott Wyatt 2nd Marisa Miley Minutes approved.
III. Review and Approve Minutes	Motion to approve Minutes- (March 23, 2021 Meeting) JJCPA Budget 2021/2022	1st Cynthia Wallace-Guerrero 2nd Marisa Miley Minutes approved
IV. Review and Approve Annual Plan for fiscal year 2021-2022	Motion to approve the JJCPA Annual Plan for 2021/2022.	1st Cynthia Wallace-Guerrero 2nd Scott Wyatt JJCPA Annual Plan for 2021/2022 approved. Plan will be submitted to BSCC by May 1, 2021 due date.
V. Financial Report	<p>Thomas Kamara- Current budget spending is at 61% through the 3rd quarter budget, which should be at 75% but due to COVID-19, expenditures have been affected.</p> <p>In regards to the L.E.T programs, Public Defender and District Attorney were asked to reach out to Mr. Kamara if more realistic projections and adjustments need to be made for the end of the year budget since there is a projected expenditure of 100%. AB1913 funding revenue is allocation based and not dependent on economic climate. Adjustments to the budget can be made throughout the year.</p>	

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VI. DRC and School Probation Officer Program Updates	<p>If there are any project expansion plans or new program proposal for the 2021/2022 fiscal year, please reach out to JJCPA Coordinator, DDII Mireya Macias.</p> <p>Mireya Macias - RFP proposal packets were received for DRC and Enrichment Services, and are being reviewed. Awarded contracts will be issued prior to the beginning of the next fiscal year starting July 1, 2021.</p>	
VII. LET Program Update	<p>School PO vacancies will be filled by the beginning of the next fiscal year. All School PO contracts have been renewed including Rialto and San Andres High School Districts, for the 2021/2022 School Year.</p> <p>Ann Marie Pierce - Presented quarterly West End School Districts update:</p> <p>Met with families of 225 students across five districts. Some districts are still operating online and others have a mixture of in-person and online. Schools are transitioning to in-person learning and trying to get students into a routine and structure and reengaged into in-person learning.</p> <p>Students' attendance and behavior problems have been affected during the pandemic. Districts are helping students and parents with engagement programs in a virtual setting. Provided an example a SARB meeting outcome regarding a youth who was in need of counseling and additional support.</p> <p>DA is offering incentives, like gift cards, for youth that show improvement with attendance and behavior issues.</p> <p>Julie Peterson – Requested feedback regarding online SARB's meetings being equally effective as those held in person. Ann Marie indicated in person SARB appeared more effective. Online SARB's is struggling with getting parents to log in. Districts met with parents via ZOOM to discuss student absence or offer available resources to help with student attendance improvement.</p> <p>Brittany Nail – Presented L.E.T update:</p> <p>Our Public Defender L.E.T staff identified different ways to provide additional services. They are doing video conference with the youth and parents. Reported following stats:</p> <p>68 new clients since August of 2020</p>	<p>L.E.T DA and PD to provide yearly numbers for services provided to families through the program to be added to the expenditure report due to BSCC in October 2021.</p>

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	<p>38 new clients between January 2021 – April 2021 while still servicing exiting clients. 12 SARB's attended virtually between January 2021-April 2021 with Colton, Fontana and Snowline School Districts.</p> <p>Provided Parent Engagement Curriculum During the Pandemic: Introduction of Virtual Learning What Children Need to Succeed During a Pandemic Connecting Youth to Online-Distance Education K-12 How to Cope with Stress During a Pandemic Establishing Healthy Routines and Communication CASE Presentation Mental Health and Telehealth Services Self-Soothing and Self-Care Practices</p> <p>We expanded services by providing Parent Engagement programs throughout the county as an early intervention resource for parents. We also expanded Parent Engagement to two elementary schools in Fontana Unified School District: Mango and Oleander Elementary School.</p> <p>Due to Recording of Parent Engagement, it also expands the availability of the program. The process in creating a new Parent Engagement Curriculum for 2021-2022 school year, includes: Transitioning Back to a New Normal Hybrid Learning Advocating for Academic Success Social Anxiety Separation Anxiety Positive and Negative Implications of Social Media Benefits of Parental Investment Addressing Your Physical & Mental Health Needs Effective Communication</p> <p>Three school districts are going into hybrid learning to give parents a choice of in person learning or online. Partnerships and resources identified: Project Fighting Chance South Coast Community Shoes That Fit</p>	

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VIII. Roundtable	<p>Children’s Fund United Way Harvey Mudd</p> <p>It was announced L.E.T Social Worker Tasha Brown was identified in the Spring 2021 Children’s Fund Newsletter.</p> <p>Epps- Reported working with an inter-agency team to create a sub workgroup to discuss points of entry of youth into the juvenile system and what is being done across disciplines to lessen returns to custody, out of home removals, incidents in school as well as what is being done in partnership. Anyone wishing to participate, please contact Ms. Epps.</p> <p>Macias- Provided a Day Reporting Center update: We have conducted various virtual programs for the youth, including reinstating the Youth Council. Which provides feedback of the existing programs being offered at the Day Reporting Centers along with providing new ideas. The Community Engagement Program has also been implemented in which youth engage in community service activities offered through our Community Partners. Youth also participated in the Music Program. Youth prepared a Spring Sing show which they performed in front of their families and Probation staff. The Virtual Parent Engagement element has also been implemented.</p> <p>Marisa Miley- In partnership with the Youth Justice Center, we have started the Work Readiness Program. Orientation is on May 4, 2021 at the YJC from 2:30 p.m. – 4:00 p.m. Please send youth’s for a referral, information about the program will be provided. Out of 37 youth that have completed the program, three of them have permanent subsidize employment.</p>	
Public Comments	<p>All meeting of the JJCC are subject to the Brown Act. This meeting notice and agenda was posted publicly.</p> <p>There were no public comments at this meeting.</p>	
Next Meeting	<p>Meeting Adjourned at 2:40 pm.</p> <p>Next meeting is scheduled for July 27, 2021.</p>	

